



INTENT TO GRADUATE

Please complete this form and return to the **Registrar's Office**
or email registry@btcc.edu.jm

PRINT name, including middle name: NOTE: If name indicated does not exactly match our records you will be required to submit a birth certificate, marriage certificate or passport showing your full and legal name (your formal name is the name that will appear on your award).

Deadline for submission: _____
 (Late applications will be considered but not guaranteed).

Formal Name:		
___Mr. ___Mrs. ___Ms. _____ <div style="display: flex; justify-content: space-around; width: 100%;"> First Middle Last </div>		
STUDENT ID #	Phone (Please include area code):	
E-mail Address:	Current Address:	

• **I am a candidate for the following degree:**

- Bachelors of Science in Nursing
- Associate of Science Degree in Architecture & Construction Technology
- Associate of Science Degree in Business Studies
- Associate of Science Degree in Culinary Arts
- Associate of Science Degree in Environmental Science
- Associate of Science Degree in Hospitality & Tourism Management
- Associate of Science Degree in Management Information System
- Associate of Science Degree in Social Work
- Occupational Associate Degree in Restaurant Operations Management
- Occupational Associate Degree in Construction Site Management

• **I am a candidate for the following certificate:**

- Certificate in Pre-University Arts & Social Science
- Certificate in Pre-University Engineering Science
- Certificate in Pre-University Natural Science

- Other programme; please state:

I will participate in commencement ceremony.

I will not participate in commencement ceremony.

If you decide to participate, you must notify us of a change Ten (10) days before graduation so seating can be arranged.

I understand that if I have outstanding fees, fines or library books, I will not be eligible to graduate at the current graduation ceremony.

Signature of Applicant: _____

Date: _____